

## CALL FOR PROPOSALS

**ISPRM 2023**

**June 4-8, 2023**

### See You in Cartagena!

This is your chance to present, to collaborate and to network at ISPRM 2023, the 17th ISPRM World Congress, the XXX Colombian Association of PM&R meeting, and the 3rd Ibero-American meeting of PMR, June 4 - 8 in Cartagena, Colombia.

Submit your ideas to be considered for workshops and scientific sessions. All submissions must be received via online submission using our website before 23:59 Colombia Time (COT, UTC -5) on September 30, 2022.

#### GENERAL RULES:

- The ISPRM 2023 Scientific and Organizing Committees will review all proposals after the deadline.
- Submission of a proposal does NOT guarantee acceptance.
- The Committees will consider factors such as timeliness of the subject matter, overlap with other sessions, and pertinence.
- Applicants may submit more than one proposal.
- The Congress Committees reserve the right to recommend changes to submissions.
- The Congress Committees do not peer-review research or publications.
- Please note that all speakers and chairs of Scientific Sessions and Workshops that are proposed and accepted through this submission system are responsible for covering the costs of their own accommodation, and travel.
- Congress Topics: The proposals must be allocated to a specific topic. You will need to select the topic most suited to your submission from this list. ([Link to list of topics](#))

The following types of presentation will be considered:

#### Long Workshop

- Long Workshops Pre- congress are 4 hours in length and will be held on Sunday, June 4<sup>th</sup>, 2023 or intra congress are 2.5 or 3 hours in length and will be between Monday, June 5<sup>th</sup> and Thursday, June 8<sup>th</sup>, 2023.
- 1 Chair and 1-5 speakers per workshop.
- A brief description of the workshop (max 250 words) is required for evaluation purposes only.
- The proposal submitter should receive the permission of every speaker in their session

prior to submission.

### Short Workshop

- Short Workshops are 90 minutes in length and will be held on Sunday, June 4<sup>th</sup>, 2023 or intra congress in length and will be between Monday, June 5<sup>th</sup> and Thursday, June 8<sup>th</sup>, 2023.
- 1 chair and 1-4 speakers per workshop.
- A brief description of the workshop (max 250 words) is required for evaluation purposes only.
- The proposal submitter should receive the permission of every speaker in their session prior to submission.

### Scientific Session

- Actual Themes in PMR that includes lectures and research papers
- Scientific sessions are 90 minutes in length. However, 30 minutes of this session must be kept free for the allocation of oral abstract presentations.
- Scientific Sessions will be held between Monday, June 5th and Thursday, June 8th, 2023.
- 1 chair and 2-3 speakers per session.
- A brief description of the session (max 250 words) is required for evaluation purposes only.
- Please include the suggested presentation title for each suggested speaker.
- The proposal submitter should receive the permission of every speaker in their session prior to submission.

### Requirements for proposals

The CSC will review all proposals after the deadline, September 30 , 2022.

Proposals will be reviewed using the following criteria:

- Inclusion of Best Practice Education characteristics
- Clear identification of learning outcomes derived from established needs
- Timeliness and broad interest to any/all of the three primary constituent audiences: psychiatrists, researchers, and residents/fellows/ medical students
- Value as core or standard knowledge/ practice in psychiatry and/or its subspecialties
- Inclusion of pedagogical practices and audience engagement
- Accuracy of proposed title in representing the content being offered
- Match between experience level of the suggested audience and the depth and/or complexity of the content being proposed
- As appropriate, the attempt to include diverse faculty as proposed presenters
- Demonstration of scientific rigor, objectivity, and freedom of commercial bias for or against any product

- Speaking/ presentation experience of the proposed faculty

#### **DEADLINES**

- All submissions must be received via online submission using our website before 23:59 Colombia Time (COT, UTC -5) on **September 30, 2022**
- All submitters will receive electronic notification indicating acceptance or rejection of the submitted abstract on **December 22, 2022**.

#### **REMARKS:**

- Proposals must be submitted via the website only. Only proposals submitted via the online submission form will be sent to the Review Committee for review. Proposals submitted by fax, chat or e-mail will not be accepted.
- Please do not submit multiple copies of the same proposal
- The Scientific Committee reserves the right to edit all submitted proposal for grammar and spelling
- Disclosure of Conflicts of Interest: Proposals submitted for presentation must include an acknowledgment of funding sources of commercial nature and/or consulting or holding of significant equity in a company
- Sessions that include speakers that are owners/employees of an entity of defined commercial interests cannot be permitted to plan or present Continuing Medical Education content.
- If you have already submitted your proposal, we will save it in our proposal submission system. You will be able to log in to edit your proposal. For more information please contact [info@contacticacomunicaciones.com](mailto:info@contacticacomunicaciones.com)

#### **Proposal Submission**

[Link to the proposal's platform](#)

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